



2017 Volunteer Form

Overview

The Milwaukee Tennis & Education Foundation has focused its efforts on implementing and refining a unique program called TEAM (Tennis, Education and Mentoring), a neighborhood-based year-round youth outreach tennis and education program that includes after school and summer programming for underserved children, ages, 7-18 years old. Through generous grants from various foundations, the program is offered at a minimal cost to all participants. There are three unique components to TEAM - After School TEAM, Summer TEAM, and an invitation-only year-round High Performance TEAM Program.

In 2016, MTEF collaborated with numerous area youth-serving organizations and schools to provide programming to over 2,100 children. In addition to delivering our TEAM programs at eight centrally located city-wide sites, we offered a QuickStart Tennis program to 23 Milwaukee Public Schools (MPS) Community Learning Centers (CLC) wellness sites, serving 1,512 children with a tennis, fitness, and nutrition program.

The Summer TEAM program has grown significantly over the years due to an award-winning curriculum, dedicated staff, and a positive response from the communities we serve. Because of the high demand for our programs we are always looking for youth-orientated volunteers to assist our staff for all year-round programs.

The MTEF Summer TEAM program begins Monday, June 19th and continues daily through Friday, July 29th, with programming at five strategically selected locations – Rufus King High School, Merrill Park, Brown Deer and Kosciuszko (Summit). Daily programming is divided into two 3-hour sessions, with a 1-hour lunch in-between. The morning session runs from 9:00 a.m. to 12:00 p.m. and the afternoon session is from 1:00 – 4:00 p.m. *Times and dates may change without notice.

The TEAM program combines five separate, but intertwined curricula – **1)** academics, **2)** nutrition, **3)** fitness, **4)** life skills, and **5)** tennis, with - a comprehensive measurement system developed by MTEF that tracks 39 different categories in MTEF's four core goals – academics, tennis, fitness/nutrition, and life skills development. The *list of thirty-nine* was developed by MTEF with the help of the USTA and a team of consultants and it has set MTEF apart from other National Junior Tennis and Learning (NJTL) Chapters in the country.

Volunteer Requirements

- 1- To ensure program success volunteers must agree to work in 3-hour blocks of time. Volunteers may work as few as one session or every one of the sixty 3-hour sessions.
- 2- Volunteers must be prompt and agree to assist staff in any way to make the program better. All volunteers must go through the MTEF Coaches manual and MTEF Policies & Procedures Manual in person before starting to volunteer. This meeting will take approximately 30 minutes.
- 3- Volunteers may assist in any one of the five components – academic tutoring, tennis instruction, life skills development, fitness training, and nutrition education.
- 4- Volunteers must complete the attached Volunteer Form and volunteering dates and bring them to your 30-minute training.
- 5- To schedule a training please contact Diana Miramontes at dmiramontes@mtef.com. Trainings will be scheduled beginning in June.

Summer Sites

Check sites the site you wish to volunteer at:

Rufus King High School
1801 W. Olive Street
Milwaukee, WI
9 a.m. – 4 p.m. M-F

Brown Deer HS
8060 N 60th Street
Brown Deer, WI
9 a.m. – 12 p.m. M-F

Merrill Park
461 N. 35th Street
Milwaukee, WI
9 a.m. – 4 p.m. M-F

Kozy (Summit)
2201 S. 7th Street, 2nd Floor
Milwaukee, WI
10 a.m. – 3 p.m. M-F

Office Help – Skills _____

Special Events:

- Rally Kids Day (July 28th)**
- Tennis Ball (Oct. 7th)**
- Year-round High Performance Program**
- Other:** _____

MTEF Administrative Office - 3000 N. Sherman Blvd., Milwaukee, WI 53210
(414) 442-8195



Volunteer Application

PERSONAL INFORMATION:

Applicant's Full Name: _____ Today's Date: _____
First MI. Last

Social Security #: _____ - _____ - _____ Date of Birth: _____

Present Address: _____ City/State/ Zip: _____
Apt. #

Permanent Address: _____ City/State/ Zip: _____
(If different from present)

Home Phone #: (____) _____ Cell Phone #: (____) _____

Valid ID/DL: State _____ # _____ Email Address: _____

I am interested in volunteering for the following summer dates:

Week 1

Monday June 19 AM PM
 Tuesday June 20 AM PM
 Wednesday June 21 AM PM
 Thursday June 22 AM PM
 Friday June 23 AM PM

Week 2

Monday June 26 AM PM
 Tuesday June 27 AM PM
 Wednesday June 28 AM PM
 Thursday June 29 AM PM
 Friday June 30 AM PM

Week 3

Monday July 3 AM PM
 Tuesday July 4 OFF
 Wednesday July 5 AM PM
 Thursday July 6 AM PM
 Friday July 7 AM PM

WEEK 4

Monday July 10 AM PM
 Tuesday July 11 AM PM
 Wednesday July 12 AM PM
 Thursday July 13 AM PM
 Friday July 14 AM PM

Week 5

Monday July 17 AM PM

Tuesday July 18 AM PM

Wednesday July 19 AM PM

Thursday July 20 AM PM

Friday July 21 AM PM

Week 6

Monday July 24 AM PM

Tuesday July 25 AM PM

Wednesday July 26 AM PM

Thursday July 27 AM PM

Friday July 28 AM PM

Week 7 *Tournament Week

Monday July 31 AM PM

Tuesday Aug 1 AM PM

Wednesday Aug 2 AM PM

Thursday Aug 3 AM PM

Friday Aug 4 OFF

MTEF Volunteer Agreement

I, _____, agree to serve as a volunteer for the Milwaukee Tennis & Education Foundation (MTEF).

I certify that I:

- am not a current employee of MTEF;
- am volunteering my time and not receiving pay;
- will hold proprietary and confidential information of or relating to the foundation and its partners to which I have access in the strictest of confidence and will only discuss it with the staff of the foundation;
- will not hold MTEF responsible should I get injured while volunteering for the organization; and
- am signing this agreement on my own free will.

Agreement and Signature By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: _____ Date: _____